

**BY-LAWS FOR THE CHEROKEE COUNTY
2025 TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX (TSPLOST)
CITIZENS REVIEW COMMITTEE**

Article I. Name

The name of this organization is the “Cherokee County 2025 Transportation Special Purpose Local Option Sales Tax Citizens Review Committee” (the “TSPLOST Committee”).

Article II. Purpose

To represent the interests of the residents of Cherokee County by providing review and oversight of the expenditure of the funds generated by the 2025 TSPLOST, and by ensuring that the County implement the projects that have been approved as a part of the detailed project list for the TSPLOST Program (the “Program Projects”) in an expedient, organized and accountable manner.

Article III. TSPLOST Review Committee

- Section 3.1 Appointment. Five (5) Cherokee County citizens shall be appointed to serve on the TSPLOST Committee. Each member of the Cherokee County Board of Commissioners shall be entitled to appoint one member to the TSPLOST Committee. The appointed members shall serve without pay. The appointment to membership on the TSPLOST Committee does not create a property interest in the position.
- Section 3.2 Term of Office. Each member appointed to the TSPLOST Committee shall serve a term that runs concurrently with the term of the appointing Commissioner and at that Commissioner’s pleasure. If an appointing Commissioner is no longer in office due to a general election or special called election, any member appointed by that Commissioner shall be subject to removal without cause by the newly elected Commissioner.
- Section 3.3 Public Office. No person who holds elective public office shall be eligible to serve as a member of the TSPLOST Committee during the term of such elective office, and the position of any member shall be deemed vacant upon such member qualifying as a candidate for elective public office.
- Section 3.4 Removal. A member may be removed from the TSPLOST Committee by the appointing Commissioner at a public meeting of the Board of Commissioners for cause or no cause.
- Section 3.5 Vacancies. Vacancies occurring for any reason shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

Article IV. Meetings

- Section 4.1 Regular Meetings. Regular (at least semi-annually) meetings of the TSPLOST Committee shall be held at a designated time and place as the TSPLOST Committee may determine. The first meeting shall occur during the first quarter of 2026, at which time the TSPLOST Committee shall schedule its regular meetings for 2026.
- Section 4.2 Special Called Meetings. Special meetings of the TSPLOST Committee may be called at any time at the call of the Chairman of the TSPLOST Committee, at the call by a majority of the members of the TSPLOST Committee, or upon direction by the Chairman of the Board of Commissioners. Each member of the TSPLOST Committee shall be notified in writing or by phone (no less than 48 hours) prior to the date set for a special called meeting. Notice shall stipulate the date, time, and place of the meeting and the purpose for which the meeting has been called. During special called meetings, the TSPLOST Committee may transact only that business of the organization for which the meeting was called and for which notice was given.
- Section 4.3 Compliance with Open Meetings Act. All meetings of the TSPLOST Committee and the conduct of its members shall comply with the Georgia Open Meetings Act, O.C.G.A. § 50-14-1, et seq.
- Section 4.4 Staff Support. The Cherokee County Clerk or his/her designee shall provide support to the TSPLOST Committee as reasonably required to publish meeting notices, agendas and minutes and to otherwise ensure compliance with the Open Meetings Act. However, a member of the TSPLOST Committee shall be responsible for taking the minutes of the meetings for maintenance by the County Manager.

Article V. Quorum

Any three (3) members of the TSPLOST Review Committee shall constitute a quorum.

Article VI. Officers

- Section 6.1 Officers. There shall be a Chairperson, Vice-Chairperson, and Secretary of the TSPLOST Committee.
- Section 6.2 Selection. Officers shall be selected annually by the TSPLOST Committee from its members, by majority vote.
- Section 6.3 Term. Each Officer shall serve a one-year term. Any and all officers selected may serve for consecutive years if voted by a majority of the TSPLOST Review Committee to do so.

Section 6.4 Duties.

1. Chairperson shall preside at meetings of the TSPLOST Committee and shall perform all other duties generally pertaining to the office of Chairperson.
2. Vice-Chair shall perform the duties of Chairperson in the absence of the Chairperson.
3. Secretary shall keep a record of minutes of the meetings of the TSPLOST Committee, record all official actions of the TSPLOST Committee, give notices of meetings to the members, keep a roll of attendance, and perform other duties as assigned by the TSPLOST Committee. All of the TSPLOST Committee's books and records shall be kept at the office of the County Manager.

Article VII. Authority

Section 7.1 Review and Oversight. The TSPLOST Committee shall receive and review periodic status reports from the Cherokee County Department of Transportation concerning all projects to be funded from the net proceeds of the 2025 TSPLOST and shall furnish periodic reports to the Board of Commissioners concerning progress toward completion of the Program Projects.

Section 7.2 Limitation of Authority. The TSPLOST Committee shall be solely an oversight and advisory committee that must comply strictly with the list of Program Projects to support timely and effective completion of the Program Projects. The TSPLOST Committee shall specifically have no authority to modify, add to, or eliminate from the Program Projects, to prioritize the completion of projects on the list of Program Projects, or to seek to abandon projects on the list of Program Projects.

Section 7.3 Recommendation. The TSPLOST Committee may make recommendations to the Board of Commissioners as to the County's expenditure of the TSPLOST funds and/or the County's progress toward completion of the Program Projects.

Article VIII. General

Section 8.1 Parliamentary Authority. Any rules of parliamentary procedure not covered by these By-laws shall be governed by the latest edition of the Robert's Rules of Order.

Section 8.2 Amendments. These By-laws may be altered, amended or repealed by the Board of Commissioners.

Section 8.3 Adoption and Effective Date. These By-laws, and any amendments thereto, upon approval by the Board of Commissioners, shall be effective immediately.