

## **Board of Tax Assessors Meeting**

Minutes of the December 22, 2025 Meeting

**Members Present:** MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

**Staff Present:** Ricky Hitt, Lee Johnson, Blake McFarland, Kimberly Millsap, Amber Lumpkin, Rhonda Peterson, Trey Stephens, Steve Swindell and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

**1. Call to Order:** MaryBeth Burnette called the meeting to order.

**2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.

**3. Approval of Minutes:** Motion by Mark Young to approve the December 11, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.

**4. Public Comments:** None

**5. Consent Agenda / Digest Changes:** Motion by Mark Young to move Batch E-2, Batch E-1-1, Batch P1, Batch P3, Batch 4, Batch 1A, Batch 3A, Batch 5, Batch 5A and Batch 5P to the consent agenda, seconded by Tommy Mann and approved by all Members.

Front Office, Becky Parker, Receiver of Records  
**Batch E-2**, Reinstate Exemptions  
**Batch E-1-1**, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager  
**Batch P1**, Standard Agenda  
**Batch P3**, Audit Changes

Mapping Department, Sandy Forrester, Senior Mapper  
**Batch 4**, Annexation / Zoning Changes

Commercial Department, Blake McFarland, Senior Appraiser  
**Batch 1A**, Changes

Residential Department, Lee Johnson, Senior Appraiser  
**Batch 3A**, Changes

Rural Department, Ricky Hitt, Senior Appraiser  
**Batch 5**, Current Year Changes  
**Batch 5A**, Appeal Changes  
**Batch 5P**, Prior Year Changes

## **6. Chief Appraiser Report**

Steve reviewed the 2026 Budget Report

Steve, Trey and Darrell attended the Mike McGowan retirement party last week.

Steve and Trey attended the Steve Watson retirement party in Hall County last week.

Trey attended the GAAO Chief Appraiser Academy and felt it was very informative.

The office will be closed Wednesday, Thursday and Friday in observance of Christmas.

The next BOA meeting will be Thursday, January 8, 2026 at 9:00 AM.

## **7. Attorney's Report / Executive Session:** Darrell reviewed resolved and pending litigation cases.

## **8. Adjournment:** Motion by Mark Young to adjourn, seconded Tommy Mann and approved by all members.

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MaryBeth Burnette, Chairman

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Jenny Thomas, Secretary