

## **Board of Tax Assessors Meeting**

Minutes of the December 11, 2025 Meeting

**Members Present:** MaryBeth Burnette, Dennis Conway, Raymond Gunnin and Tommy Mann were present for the meeting.

**Staff Present:** Ricky Hitt, Lee Johnson, Blake McFarland, Kimberly Millsap, Becky Parker, Rhonda Peterson, Steve Swindell, Ben Wheeler and Jenny Thomas were present for the meeting.

**Attorney:** Cory DeBord of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Raymond Gunnin to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Raymond Gunnin to approve the November 24, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** None
- 5. Consent Agenda / Digest Changes:** Motion by Raymond Gunnin to move Batch E-2, Batch E-1-1, Batch P1, Batch 1A, Batch 1B, Batch 1H, Batch 3A, Batch 3B, Batch 3P, Batch 5A and Batch 5CB to the consent agenda, seconded by Tommy Mann and approved by all Members.

### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-2**, Reinstate Exemptions

**Batch E-1-1**, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager

**Batch P1**, Standard Agenda

Commercial Department, Blake McFarland, Senior Appraiser

**Batch 1A**, Changes

**Batch 1B**, Certify to BOE

**Batch 1H**, Certify to Hearing Officer

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3A**, Changes

**Batch 3B**, Certify to BOE

**Batch 3P**, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch 5A**, Appeal Changes

**Batch 5CB**, CUVA Breaches

**6. Chief Appraiser Report**

Steve reviewed the 2026 Budget Report

Trey is attending the GAAO Chief Appraiser Academy in Cobb County today and tomorrow.

Steve, Trey and Darrell had lunch with Ken Owen of the school board last week at Queenies.

Steve just celebrated 10 years as the Cherokee County Chief Appraiser on December 7th.

The next BOA meeting will be Monday, December 22, 2025 at 9:00 AM.

**7. Attorney's Report / Executive Session:** Cory reviewed resolved and pending litigation cases.

**8. Adjournment:** Motion by Raymond Gunnin to adjourn, seconded Tommy Mann and approved by all members.

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MaryBeth Burnette, Chairman

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Jenny Thomas, Secretary