

## Board of Tax Assessors Meeting

Minutes of the October 23, 2025 Meeting

**Members Present:** MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

**Staff Present:** Diamond Abernathy, Logan Bobo, Sandy Forrester, Ricky Hitt, Berrie Holmes, Amber Lumpkin, Rhonda Peterson, Trey Stephens, Steve Swindell, Bill Welch, Ben Wheeler and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the October 9, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** Jillien Murphy of Shield Industries requested the Board reconsider their loss of the Freeport Exemption due to non-receipt of their 2025 tax return.
- 5. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-2, E-1-1, Batch P1, Batch P3, Batch P6, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3P, Batch MH1, Batch 5, Batch 5A, Batch 5B and Batch 5P to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### Digest Changes:

Front Office, Becky Parker, Receiver of Records  
**Batch E-1**, Dropped Exemptions  
**Batch E-2**, Reinstate Exemptions  
**Batch E-1-1**, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager  
**Batch P1**, Standard Agenda  
**Batch P3**, Value Agreements  
**Batch P6**, Audit Changes

Commercial Department, Blake McFarland, Senior Appraiser  
**Batch 1**, Current Year Changes  
**Batch 1A**, Changes  
**Batch 1B**, Certify to BOE  
**Batch 1H**, Hearing Officer

Residential Department, Lee Johnson, Senior Appraiser  
**Batch 3**, Corrections  
**Batch 3A**, Changes  
**Batch 3A-1**, Value Changes  
**Batch 3B**, Certify to BOE  
**Batch 3P**, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser  
**MH1**, Mobile Home Changes  
**Batch 5**, Current Year Changes  
**Batch 5A**, Appeal Changes  
**Batch 5B**, Certify to BOE  
**Batch P**, Prior Year Changes

## **6. Chief Appraiser Report**

Steve reviewed the 2026 Budget Report

Steve, Trey, Ricky and Lee attended the GAAO Fall Seminar in Helen earlier this week.

There are 183 appeals going to BOE, 223 appeals on 30-day Notice and 108 appeals to Hearing Officer.

Dennis made a suggestion of including the office phone number on our fleet vehicles.

The next BOA meeting will be Thursday, November 13, 2025 at 9:00 AM.

## **7. Attorney's Report / Executive Session:** Darrell reviewed resolved and pending litigation cases.

Motion by Mark Young to move to Executive Session to discuss personnel matters, seconded by Tommy Mann and approved by each Board Member.

Motion by Mark Young to re-enter Regular Meeting, seconded by Tommy Mann and approved by each Board Member.

## **8 Adjournment:** Motion by Mark Young to adjourn, seconded Raymond Gunnin and approved by all members.

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MaryBeth Burnette, Chairman

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Jenny Thomas, Secretary