

Board of Tax Assessors Meeting

Minutes of the October 9, 2025 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Logan Bobo, Sandy Forrester, Ricky Hitt, Berrie Holmes, Blake McFarland, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the amended order of agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the September 26, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-1-1, Batch E-2, 2025 Homestead State Float Base Corrections, Batch P1, Batch P3, Batch P4, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch EX-1, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3P, Batch MH1, Batch 5, Batch 5A, Batch 5B, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

2025 Homestead / State Float Base Corrections

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Batch P4, Certify to BOE

Commercial Department, Blake McFarland, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Changes

Batch 1B, Certify to BOE

Batch 1H, Hearing Officer

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Corrections

Batch 3A, Changes

Batch 3A-1, Changes

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser
MH1, Mobile Home Changes
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases

5. Chief Appraiser Report

Steve reviewed the final 2025 Budget Report.

Steve reviewed the 2026 Budget Report

Steve, Trey, Ricky and Lee attended the WinGap conference in Savannah last week.

Steve presented a sample letter that will accompany new tax bills being sent to the parcels listed in the 2025 Homestead / State Float Base Corrections packet in response to Tax Commissioner billing errors.

There are 333 appeals going to BOE, 180 appeals on 30-day Notice and 19 appeals to Hearing Officer.

The next BOA meeting will be Thursday, October 23, 2025 at 9:00 AM.

6. Public Comments: The Moore Family requested the Board's consideration of a hardship extension to apply for FLPA due to missing the deadline.

7. Attorney's Report / Executive Session: Darrell reviewed resolved and pending litigation cases, as well as the Moore family's hardship request.

8 Adjournment: Motion by Mary Young to adjourn, seconded Raymond Gunnin and approved by all members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary