

Board of Tax Assessors Meeting

Minutes of the August 28, 2025 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Trey Stephens, Sandy Forrester, Ricky Hitt, Lee Johnson, Blake McFarland, Berrie Holmes, Jeff Plumb and Rhonda Peterson were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Raymond Gunnin to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Raymond Gunnin to approve the August 14, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** NONE
- 5. Consent Agenda:** Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch P1, Batch P3, Batch P3, Batch P4, Batch P6, Batch 1A, Batch 1B, Batch 1H, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3P, Batch 2A, Batch 5, Batch 5A, Batch 5B and Batch 5CA, Batch 5CB, Batch 5CC, Batch 5H and Batch 5P to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Record

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Batch P4, Certify to BOE

Batch P6, Audit Agenda

Commercial Department, Blake McFarland, Senior Appraiser

Batch 1A, Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Office

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Changes

Batch 3A, Appeal Changes

Batch 3A-1, Overrides

Batch 3B, Certify to BOE

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch 2A, Mobile Home Appeal Changes

Batch 5, Current Year Change

Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CA, CUVA Approvals
Batch 5CB, CUVA Breaches
Batch 5CC, CUVA Continuation
Batch 5H, Certify to Hearing Officer
Batch 5P, Prior Year Changes

6. Chief Appraiser Report

Trey Stephens reviewed the 2025 Budget Report. The 2026 budget begins October 1, 2025.

Steve Swindell attended the ACCG Revenue & Finance Review in Pickens County last week.

There are 420 appeals on 30-day notice, 155 going to BOE and 28 going to a Hearing Officer.

The next BOA meeting will be Thursday, September 11, 2025 at 9:00 AM.

9. Attorney's Report / Executive Session: Darrell reviewed resolved and pending litigation cases.

10. Adjournment: Motion by Raymond Gunnin to adjourn, seconded by Tommy Mann and approved by all members.

MaryBeth Burnette, Chairman

Kimberly Millsap, Substitute Secretary