

Board of Tax Assessors Meeting

Minutes of the July 31, 2025 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve, Swindell, Sandy Forrester, Ricky Hitt, Lee Johnson, Blake McFarland, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Raymond Gunnin and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the July 10, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** NONE
- 5. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-2, Batch E-1-1, Additions to 2025 Master Exemptions list, Batch P1, Batch P3, Batch P6, Batch 1, Batch 1A, Batch 1B, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch MH1, Batch 5, Batch 5A, Batch 5B, Batch 5CA, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-2, Reinstate Exemptions

Batch E-1-1, Current Year Changes

Additions to 2025 Master Exemptions list

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Batch P6, Audit Agenda

Commercial Department, Blake McFarland, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Changes

Batch 1B, Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Changes

Batch 3A, Appeal Changes

Batch 3A-1, Overrides

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser
Batch MH1, Mobile Homes
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CA, CUVA Approvals
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases

6. Chief Appraiser Report

Steve reviewed the 2025 Budget Report in detail.

Today is the appeal deadline for 2025.

There are 1559 appeals, 290 on 30-day notice, 197 going to BOE and 650 new exemption applications logged as of today.

The Digest was turned over to the Tax Commissioner to balance before July 1st. The DOR deadline for submission is September 1st.

The next BOA meeting will be Thursday, August 14, 2025 at 9:00 AM.

7. Attorney's Report / Executive Session: Darrell reviewed resolved and pending litigation cases.

8. Adjournment: Motion by Mark Young to adjourn, seconded by Tommy Mann and approved by all members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary