

Board of Tax Assessors Meeting

Minutes of the April 24, 2025 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve, Swindell, Trey Stephens, Sandy Forrester, Ricky Hitt, Berrie Holmes, Lee Johnson, Becky Parker, Rhonda Peterson, Ben Wheeler and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the April 10, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** NONE
- 5. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch MH1 and Batch 5CC to the consent agenda and follow staff recommendations, seconded by Raymond Gunnin and approved by all Members.

5a. Motion by Mark Young to approve Batch 5CA and Batch 5CR, seconded by Raymond Gunnin and approved by MaryBeth Burnette. Tommy Mann recused himself from the room and the vote due to property ownership on Batch 5CA and Batch 5CR.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH1, Mobile Home Changes

Batch 5CA, CUVA Approvals

Batch 5CC, CUVA Continuations

Batch 5CR, CUVA Releases

6. Chief Appraiser Report:

Steve reviewed the 2025 Budget Report.

All 2026 Budget requests were approved at the meeting last week.

The DIVCO contract has been approved and everything is in place for the 2025 Assessment Notices.

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Steve attended the Waleska City Council meeting this week to further explain HB581 and HB92.

Steve, Darrell and the Board discussed and agreed to remove the generic contact form from our website to eliminate unofficial Open Records Requests.

After a brief discussion, the Board has decided to sign-off on notices at the June 12th meeting and to mail notices on Monday, June 16th.

The next BOA meeting will be Thursday, May 8, 2025 at 9:00 AM.

7. Attorney's Report / Executive Session: Darrell reviewed resolved and pending litigation cases.

8. Adjournment: Motion by Mark Young to adjourn, seconded by Raymond Gunnin and approved by all members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary