

Board of Tax Assessors Meeting

Minutes of the January 23, 2025 Meeting

Members Present: Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve, Swindell, Trey Stephens, Gregg Boutilier, Ricky Hitt, Sandy Forrester, Lee Johnson, Blake McFarland, Becky Parker, Rhonda Peterson, Ben Wheeler and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Raymond Gunnin called the meeting to order.
- 2. Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by Mark Young to approve the January 9, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** NONE
- 5. Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-2, Batch E-5, Batch P1, Batch EX-1, Batch 3, Batch 3A, Batch 5A, Batch 5P, Batch 5CA, Batch 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-2, Reinstate Exemptions

Batch E-5, Prior Year

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Changes

Batch 3A, Appeal Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5A, Appeal Changes

Batch 5P, Previous Year Changes

Batch 5CA, CUVA Approvals

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

6. Chief Appraiser Report:

Steve reviewed the 2025 Budget Report.

Steve hosted the “estimated rollback millage rate” Q & A meeting with CFOs and City Managers Last Friday.

Steve and Trey attended the State of the County luncheon yesterday.

Steve and Trey will be attending the annual Chamber of Commerce luncheon tomorrow.

Congratulations to Blake McFarland who will take over as the Commercial Senior Appraiser next month.

The next BOA meeting will be Thursday, February 13, 2025 at 9:00 AM.

7. Attorney’s Report / Executive Session: Darrell reviewed resolved and pending litigation cases.

8. Adjournment: Motion by Mark Young to adjourn, seconded by Tommy Mann and approved by all members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary