

Board of Tax Assessors Meeting

Minutes of the December 23, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Ricky Hitt, Lee Johnson, Becky Parker, Jenny Thomas, Ben Wheeler and assorted Residential staff were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** Dennis Conway called the meeting to order.
2. **Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
3. **Approval of Minutes:** Motion by MaryBeth Burnette to approve the December 12, 2024 meeting minutes, seconded by Mark Young and approved by all Members.
4. **Public Comments:** NONE
6. **Consent Agenda:** Motion by MaryBeth Burnette to move Batch P1, Batch 1A, Batch 3, Batch 3A, Batch 3P and Batch 5A to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Personal Property Department, Rhonda Peterson, Project Manager
Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier
Batch 1A, Appeal Changes

Residential Department, Lee Johnson, Senior Appraiser
Batch 3, Current Year Changes
Batch 3A, Appeal Changes
Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5A, Appeal Changes

7. Chief Appraisers Report

Steve reviewed the 2025 Budget Report.

Steve and Trey will attempt to reschedule a meeting with Ken Owen to discuss an IGA for Specialized Tax Recovery.

Steve and Trey attended a conference call with the Revenue Commissioner to discuss HB581.

December 23, 2024 BOA Meeting Minutes

30 year employee, Gregg Boutilier, has announced his retirement date as February 28, 2025.

The next BOA meeting will be Thursday, January 9, 2024 at 9:00 AM.

8. Attorney's Report / Executive Session: Darrell gave an update on current litigation cases.

9. Adjournment: Motion by Tommy Mann to adjourn, seconded by Mark Young and approved by all members.

Dennis Conway, Chairman

Jenny Thomas, Secretary