

Board of Tax Assessors Meeting

Minutes of the November 14, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by Raymond Gunnin to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the October 24, 2024 meeting minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** NONE
- 6. Consent Agenda:** Motion by Mark Young to move Batch E-1-1, Batch E-2, Batch P1, Batch P4, Batch 1A, Batch 1B, Batch EX-1, Batch 3, Batch 3A, Batch 3B, Batch 4, Batch 5, Batch 5A, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Raymond Gunnin and approved by all Members.

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemption

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P4, Certify to BOE

Commercial Department, Gregg Boutilier

Batch 1A, Appeal Changes

Batch 1B, Certify to BOE

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Current Year Changes

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Mapping Department, Sandy Forrester, Senior Mapper

Batch 4, Annexation / Zoning Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5, Current Year Changes

Batch 5A, Appeal Changes

Batch 5CB, CUYA Breaches

Batch 5CR, CUYA Releases

7. A motion by Raymond Gunnin to approve the 2025 NADA Mobile Home Values, seconded by Tommy Mann and approved by all Members.

8. Chief Appraisers Report

Steve reviewed the 2025 Budget Report. We have added 2 new Ford Broncos to our fleet and are currently interviewing for the 2 new Appraiser positions.

Steve, Trey and Becky will be attending a GAAO one day seminar explaining the newly passed HB1022 on December 2nd.

We are just about done with appeals for the 2024 tax year.

Steve will be serving on the Whitfield County Peer Review Board next week.

The next BOA meeting will be Monday, November 25, 2024 at 9:00 AM.

9. Attorney's Report / Executive Session: Darrell gave updates on current litigation cases.

10. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all members.

Dennis Conway, Chairman

Jenny Thomas, Secretary