

Board of Tax Assessors Meeting

Minutes of the August 22, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Berrie Holmes, Blake McFarland, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the August 8, 2024 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:** Motion by MaryBeth Burnette to move Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch 1, Batch 1A, Batch 1A-1, Batch 1B, Batch 1H, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 5, Batch 5A, Batch 5B and Batch 5H to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemption

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Batch P4, Certify to BOE

Commercial Department, Gregg Boutilier

Batch 1, Current Year Changes

Batch 1A, Appeal Changes 30-day Notices

Batch 1A-1, Value Agreement, No Notice

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3A-1, Corrections

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5, Current Year Changes

Batch 5A, Appeal Changes

Batch 5B, Certify to BOE

Batch 5H, Certify to Hearing Officer

6. Chief Appraisers Report

Steve reviewed the Budget Report.

There are 340 appeals with 30-day notice, 366 certified to BOE and 11 sent to a Hearing Officer on this agenda.

Steve reviewed the quote for Taxscribe, which is a Personal Property tax filing software program.

The next BOA meeting will be Thursday, September 12, 2024 at 9:00 AM.

7. Attorney's Report / Executive Session: Darrell gave an update on current court cases.

8. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary