

Cherokee County Airport Authority

REGULAR MEETING MINUTES

Date: 2 December, 2024

Time: 5:00 PM

Location: Airport Terminal Building Conference Room, 1350 Bishop Road, Ball Ground, GA

In Attendance:

- John Marinko
- Steve Mammen
- Dave Davis
- Gabe Chatham
- Keith Stevens
- Quentin Thomas

Virtual Attendance:

- Joe Lawrence

Regular Guests:

- Harry Johnston, Jimmy Garland, Phil Eberly, Whitney Eberly, Amanda Rostin, Anthony Aspito

Meeting Proceedings:

- Invocation & Pledge of Allegiance: Led by Dave Davis.
- Call to Order: John Marinko called the meeting to order at 5:06 PM.
- Approval of Agenda: Presented by John Marinko.
 - Motion to Approve: Steve Mammen
 - Second: Gabe Chatham
 - Vote: Approved
- Welcome Guests & Public Input: John Marinko opened the floor for public comments.

Approval of Minutes from Previous Meeting (4 November, 2024):

- Motion to Approve: Steve Mammen
- Second: Gabe Chatham
- Vote: Approved, with amendments regarding the tie-down expansion project to clarify

- The Board plans to accommodate existing tie down clients during the Global Hangars project through utilization of tie down spots for which leases are not renewed and/or planned construction of new tie down spots as available. The Board's intention is to limit construction impacts on the existing tie down clients as much as is possible. While allowing the Global Hangars project to move forward per their lease agreement.

Old Business:

- Night Approaches: Marinko/Eberly
 - FAA Database review scheduled for November 27th, though completion is uncertain due to the holiday.
 - Next step involves flight checks, with no specific timeline confirmed, but it follows the database update.
- Additional Auto Parking: Phil Eberly
 - Expecting allocation letters in June 2025 to decide if they'll proceed with the large or smaller parking project.
- Tie Down Area Expansion: Phil Eberly
 - Survey completed. Design, land disturbance permits and county requirements are next steps.
- Wind Cone / AWOS Relocation: Phil Eberly
 - Ongoing investigation into FAA criteria changes regarding AWOS height.
 - Exploring cost-saving options like mounting the wind sensor on the new taller beacon or moving the segmented circle if necessary.

Committee Reports:

- Chairman's Report: John Marinko
 - East side hangars nearing completion, with electrical work 95% done, expecting CO by the end of the week.
 - Fencing around Cobb Industrial completed.
 - Christmas tree lighting event on December 11th at 11 AM with Hickory Flat Elementary students.
- Airport Facilities: Joe Lawrence
 - No new reports beyond what was covered in new business.
- Noise Abatement: Steve Mammen
 - One complaint was addressed by Jimmy Garland, involving explaining legal flight altitudes.
- Leases: Gabe Chatham
 - Meeting with Global Hangars with agreeing to performance bonds and lease amendments, including auto draft payment mechanisms.
 - Need for standardization of short-term leases approved by CCAA.
- Airport Users' Group: Joe Lawrence

- Safety meeting for business jets on November 12th, discussing East side activities, visibility issues at Runway 23, and the difference between controlled and uncontrolled fields.
 - Signs have helped reduce runway crossing incidents.
- Terminal Building Maintenance: Keith Stevens
 - Installation of Kim Bates' artwork, recycling of old TVs, repair of the sign out front, and generator maintenance.
 - Upcoming work on sheetrock and paint, elevator inspection completed, and plans to donate old equipment.
- Governance: Steve Mammen
 - Officer elections scheduled for the next meeting.

New Business:

- Hangar Area Development: Marinko
 - Discussed and approved a new lease sketch for Global Hangars, proposing 110ft deep hangars (from 100ft), adding office space, and moving the fuel farm.
 - Considerations for non-competitive fuel clauses in the lease.
 - Motion to Approve: Gabe Chatham
 - Second: Steve Mammen
 - Vote: Approved 6-1, with Joe Lawrence voting no.
- Fencing Repairs: Marinko
 - \$10K deductible on insurance policy for fence damage by a vehicle.
 - \$3500 estimate by Apex approved for repairs.
 - Motion to Approve: Quentin Thomas
 - Second: Steve Mammen
 - Vote: Approved unanimously.

Treasurer Report: Davis

- Elevator inspection completed thanks to Keena.
- Check fraud incident update, moving towards ACH payments for vendors.

Airport Operations - FBO Report by Jimmy Garland:

- Reported on a training accident involving a P-210 with no injuries.
- Fuel sales of approximately 45,000 gallons last month.
- Marinko commented on the nice new airport sign.

Announcements:

- Successful Builders Association conference with 75 attendees.
- Next Meeting on January 6, 2025, at 5 PM in the CCAA Terminal Building.

Adjournment: The meeting was adjourned by John Marinko at 7:10 PM.

Respectfully Submitted,

Dave Davis Secretary / Treasurer
Cherokee County Airport Authority
7 December 2024