

Cherokee County Airport Authority

REGULAR MEETING MINUTES

Date: November 4, 2024

Time: 5:00 PM

Location: Airport Terminal Building Conference Room, 1350 Bishop Road, Ball Ground, GA

In Attendance:

- John Marinko
- Steve Mammen
- Dave Davis
- Gabe Chatham
- Joe Lawrence
- Keith Stevens
- Quentin Thomas

Virtual Attendance:

- None

Regular Guests:

- Harry Johnston, Jimmy Garland, Phil Eberly, Whitney Eberly, Amanda Rostin, Anthony Aspito

Meeting Proceedings:

Invocation & Pledge of Allegiance: Led by Dave Davis.

Call to Order: John Marinko called the meeting to order at 5:04 PM.

Approval of Agenda: The agenda was presented by John Marinko.

- **Motion to Approve:** Steve Mammen
- **Second:** Gabe Chatham
- **Vote:** Approved

Welcome Guests & Public Input: John Marinko opened the floor for public comments.

- Jim Flock - Signage Request
- Logan Honea - Observing for college class

- Holly Overdyke - Signage Request

Approval of Minutes from Previous Meeting (October 7, 2024):

- **Motion to Approve:** Steve Mammen
- **Second:** Keith Stevens
- **Vote:** Approved

Old Business:

- **Runway Widening Project Update:** Phil Eberly
 - Project update pending next rainfall for final documentation
 - Project won Georgia Airports Association Project of the Year
 - Significant achievement, beating larger airports like PDK and Athens
- **Additional Auto Parking:** Phil Eberly
 - Reviewed drawings
 - 39 Additional spaces
 - 12 additional spaces
 - 11 existing
 - Motion - Waiting on funding for the 39 additional spaces (75/25 funding). Expect funding answer in TA Letter approximately June 2025 - Steve Mammen
 - Second - Joe Lawrence
 - Approved - Yes
- **Tie Down Area Expansion:** Phil Eberly
 - Reviewed sketch 9 new tie downs plus 3 existing
 - Costs approximately \$512K
 - Estimated project duration -
 - Bid Process - 3 months
 - Winter weather
 - Done May/June
 - The Board plans to accommodate existing tie down clients during the Global Hangars project through utilization of tie down spots for which leases are not renewed and/or planned construction of new tie down spots as available. The Board's intention is to limit construction impacts on the existing tie down clients as much as is possible.
 - Motion - Joe Lawrence Move forward with urgency the Tie Down Expansion project contingent upon County approved funding for estimated \$512K
 - Second Keith Stevens
 - Approved Yes
- **Hanger Area Development:** Phil Eberly

- Going through hydrology for permitting with the county
- **Wind Cone / AWOS Relocation:**
 - Old beacon not a standard height
 - Installing new 51' top down beacon
 - Sensor on top may eliminate need to move relocate tower

Committee Reports:

- **Chairman's Report:** John Marinko provided updates.
- **Airport Facilities:** Joe Lawrence reported
 - Fence damaged Saturday / Sunday likely from car accident
 - Out of pocket expenses
 - Joe will follow up repairs
 - Displayed new signs for autos on airport (3)
- **Noise Abatement:** Steve Mammen reported
 - Zero reports
- **Leases:** Gabe Chatham reported
 - Reaching out to Global Hangers - meeting scheduled for Wednesday 6 Nov @ 11 AM
 - Davis to work with Gabe on recording this meeting
- **Airport Users' Group:** Joe Lawrence reported
 - Group is concerned about approaches
 - FAA to review as built data on 7 November
 - Jet pilots to meet in the next few weeks to look at airport safety technology
- **Terminal Building Maintenance:** Keith Stevens reported
 - Sheetrock estimate came in higher than expected
 - Will get a second estimate
 - WW Williams level 3 service (test) \$595
 - Motion by Mammen to perform test
 - Second Gabe
 - Approved Yes
 - Art work to replace TV's
 - Motion by Mammen \$600 to replace 4 TV with photo artwork
 - Second Gabe
 - Approved Yes
- **Governance:** Steve Mammen reported
 - Meeting minutes posted to the County Website
 - Virtual Basecamp Training Session to be scheduled
 - Elections forthcoming - taking nominations in December for election in January
 - Words of encouragement to Lead Edge for the Project Award

New Business:

- **Gate 3 Entrance Road** - Phil Eberly
 - Discussed project scope
 - 30 days road closed via Gate 3
 - Estimating road closure starting on Nov 25
 - Coordinate with Cobb Industrial on paving and pedestrian gate installation
 - Discussed temporary access solutions for tie-down users

Treasurer Report:

- Dave Davis announced that October financial reports would be published soon.
- Working to get the elevator inspected

Airport Operations

FBO Report by Jimmy Garland:

- Report of over 50,000 gallons of jet fuel sold last month
- Update on recent helicopter operations at the airport

Announcements:

- Builders Home Builders meeting at the airport to promote airport and economic impact
- Elementary School Choir to perform
- Next meeting is scheduled for December 2, 2024, at 5:00 PM in the Terminal Building.

Adjournment: The meeting was adjourned by John Marinko at 6:31 PM.

Respectfully Submitted,

Dave Davis
 Secretary / Treasurer
 Cherokee County Airport Authority

9 Nov, 2024