

CHEROKEE COUNTY AIRPORT AUTHORITY
Regular Meeting Minutes

January 8, 2024

Airport Terminal Building Conference Room

1350 Bishop Road, Ball Ground, Ga.

5:00 PM

AGENDA

Attendance: Dick Hall, John Marinko , Quentin Thomas, Gabe Chatham , Joe Lawrence, Steve Mammen, Dave Davis vis Zoom audio

Guests: Phil Eberly , Whitney Eberly , Jimmy Garland, Harry Johnston, Amanda Rostin, Anthony Aspito, Rick Conklin

5:04 Start time

Invocation and Pledge of Allegiance Marinko

Call to Order & Approval of Agenda Hall

- Motion: Mammen
- Second: Chatham
- Approved: Yes

Welcome Guests - Public Input Hall
No guest comments.

Approve Minutes of Previous Meeting (12/04/2023) Hall

- After changing “inoperational” to “intermittent”
- Motion: Marinko
- Second: Mammen
- Approved: Yes

Officer Elections Hall

Marinko and Davis elected by acclamation
Yes.

Vote for Chairman

Chairman Nominees - Hall & Thomas,
Hall elected 4-2

Motion Marinko

Second Mammen

Approved Yes

Executive Session 5:12

- Motion: Thomas
- Second: Mammen
- Approved: Yes
- RFP Presentation by Phil Eberly of Lead Edge Design Group
 - RFP response provides CCAA great flexibility in selecting what is best for the authority
 - Lead Edge Design Group to do initial scoring and share with the Lease Committee
 - Lease Committee to bring recommendation to the Board
 - Point structure discussions & explanations

Leave Executive Session 5:44

- Motion: Thomas
- Second: Mammen
- Approved: Yes

Task Order 32 for Lead Edge Design Group to prepare and release RFP for \$3500

- Motion: Hall
- Second: Mammen
- Approved: Yes

Approval for Lead Edge Design Group to release RFP ASAP

- Motion: Mamen
- Second: Chatham
- Approved: Yes

Old Business:

- Runway Widening Project Update Eberly
 - Project start date - Monday **Apr 22, 2024** - to be communicated on Jan 18 Airport Tenant Meeting
 - Expect 28 days to **May 19, 2024** estimated completion date
- 12 Space Parking lot expansion may take place using CW Mathews asphalt and base prices from widening project.
 - Or using Wilbanks asphalt and base prices from hanger site prep project
 - Or propose as a stand alone project
- Discussed Tenant Meeting 18 Jan 2024 6 PM
- Terminal Maintenance Marinko
 - roof repaired
 - gate repaired
 - security system repaired
 - Heads up: this system will soon become obsolete (14 years old)
 - we will need to update the technology

- Figure out a budget
- doors repaired
- AWOS operational
- Flooring repairs ongoing
 - \$1649.36 proposal from Cherokee Flooring to repair 2 instances of tile damage
- Thomas asked about furniture replacements
 - Discussion ensued
 - Marinko to research
 - Lawrence discussed revenue sources and will research further
- Committee Reports:
 - Chairman's Report Hall
 - Chairman appointed Mammen to become the new Chair of Governance Committee
 - Chatham will work with Mammen on the Governance Committee
 - Thomas to join Lawrence on the Airport Users Group Committee
 - Airport Facilities Marinko
 - road repaved and signs updated
 - Kudos to the County
 - Noise Abatement Marinko
 - no reports to share
 - Hall reported feedback from someone at Great Sky - someone flying at "low altitude"
 - Lease Marinko
 - Executed Kowalchuk Lease is now Cherokee Airport Hangars LLC
 - Airport Users' Group Lawrence
 - 18 Jan Meeting 2-3 reminders to go out
 - AFD wording update in process
 - Placing sign for end of RW 23 in process
 - Mammen suggested reducing the duration of the AWOS message
 - Governance Thomas

- Thomas to bring Mammen up to speed on Committee activities

Treasurer Report:

Davis

- 2024 Budget Report

Airport Operations:

- FBO Report

Garland

- AWOS Monitor in the lobby quit last week

- CCAA working on it - looking alternative sources
- S&S did over 50K GALLONS of total fuel sales in December 2023

Announcements: Next Meeting: 5:00 PM – February 5, 2024 - Terminal Building

Runway Widening Project Airport Tenant Meeting: 6:00 PM – January 18, 2024 - Terminal Building

Adjourn

Hall

- 6:11 PM
- Motion: Mammen
- Second: Chathemn
- Approved: yes