

CHEROKEE COUNTY AIRPORT AUTHORITY
Meeting Minutes & Executive Session
December 4, 2023
Airport Terminal Building Conference Room
1350 Bishop Road, Ball Ground, Ga.
5:00 PM

AGENDA

Attendance: Dick Hall, John Marinko , Dave Davis, Quentin Thomas, Gabe Chatham ,
Guests: Phil Eberly , Whitney Eberly , Jimmy Garland, Rick Conklin, Jim McCain & Wes
Dixon

Invocation and Pledge of Allegiance Marinko

Call to Order 5:03 Hall

Approval of Agenda Hall

Motion to Approve: Marinko

Second: Mammen

Approved Yes

Welcome Guests - Public Input Hall

Approve Minutes of Previous Meeting (11/06/2023) Hall

Motion to Approve: Thomas

Second: Mammen

Approved Yes

Executive Session

Motion Mammen

Second Marinko

Approved Yes

Start: 5:05

End Executive Session @ 5:48 PM

Motion by Marinko - Approve LeadEdge Design to move forward with Hanger Build RFP
proposal

Second Mammen

Approved Yes

Old Business:

- Runway Widening Project Update

Eberly

- Planning to Start between Mid April - Mid May
- Airport User Group Meeting to announce airport closure -
 - Tentatively scheduled for Thursday Jan 18th 6-7PM
- Expect RFP to hit the street Jan 15
- Terminal Maintenance Marinko
 - Portico roof repairs scheduled in 2 weeks
 - Minor floor damage to be repaired
 - AWOS is operational
 - Gates - 3 bids submitted
 - Controlled Access Bid recommended
 - Motion Dick Hall - to accept Apex \$4350 bid and make them our preferred vendor
 - second - Chatham
 - Approved - Yes
- Committee Reports:
 - Chairman's Report Hall
 - Airport Facilities Marinko
 - Noise Abatement Marinko
 - Lease Marinko
 - Airport Users' Group Lawrence
 - Safety Issue - radio communication intermittent problem when at end of RW 23
 - Lawrence & Mammen were able to replicate the problem
 - Suggestions
 - Small Sign along taxiway alerting pilots of possible radio transmission problems
 - Add warning to the AFD manual
 - Motion by Hall authorizing Lawrence to work w/Phil Eberly to post warning signs and update ADF
 - Second Marinko
 - Approved - Yes
 - Governance Thomas
 - Will publish latest version of Governance Manual for CCAA Board for feedback & suggestions
 - CCAA airport social in January dates to be determined

Treasurer Report:

Davis

- Marinko questioned the AWOS line on the CCAA Balance Sheet.

- The AWOS is a fixed asset of the CCAA and is reflected on the Balance Sheet as an Asset.
- Received & uploaded the executed contract for CNI Runway Overlay & Widening to the portal
- 5 Year Capital Improvement Plan Submission to DOT completed

Airport Operations:

- FBO Report Garland
 - Problem with Sewage Lift Station repaired

Announcements: Next Meeting: 5:00 PM – January 8, 2024 - Terminal Building

Adjourn Hall

Motion by Hall

Second: Mammen

Approved - Yes