

CHEROKEE COUNTY AIRPORT AUTHORITY
Regular Meeting Minutes

November 6, 2023

Airport Terminal Building Conference Room

1350 Bishop Road, Ball Ground, Ga.

5:00 PM

AGENDA

Attendance: Dick Hall, John Marinko , Quentin Thomas, Gabe Chatham , Steve Mammen

Via Phone: Dave Davis

Absent: Joe Lawrence

Guests: Phil Eberly , Whitney Eberly , Amanda Rostin, Jimmy Garland, Ed Wood, Harry Johnston, Jeff Strickland, Anthony Aspito

Invocation and Pledge of Allegiance

Marinko

Call to Order & Approval of Agenda

Hall

Agenda amended by Hall to add Executive Session before Old Business

Motion: Marinko

Second: Mammen

Approved - Yes

Welcome Guests - Public Input

Hall

Ed Wood - Asked to speak. Managed Asset... on the airport business said he had asked about hangers on the east side 6 months ago and had been told to “Hang tight” but had heard nothing. Planned to move the airplanes he managed to another location if he didn’t hear something. He was interested in one hanger and possibly two for five aircraft with others in the que. Said they had cash in hand. Could guarantee \$200K minimum per year in tax (Authority decided to issue an RFP for the east side)

Approve Minutes of Previous Meeting (10/02/2023)

Hall

Motion: Marinko

Second: Chatham

Approved - Yes

Executive Session 5:13

Leave Executive Session 6:04 PM

Motion #1

Approve revision of lease addendum - replace Kowalchyk Aviation Management, LLC with Cherokee Hangars LLC & authorize Dick to sign it w/no substantive changes and appropriate addendum -

Motion: Marinko
Second: Mammen
Approved - Yes

Motion #2

Lead Edge Design Group to prepare Request for Proposal for December meeting to build up to 3 hangars including pad and site prep - release it in January

Motion: Thomas
Second: Marinko
Approved - Yes

Old Business:

- Runway Widening Project Update Eberly
 - Anticipate project start mid April with completion mid May
 - A minimum 30 days notice to tenants before work begins
 - Garland requests the earliest announcement of closure so that pilots can plan accordingly
- Hangar Area Development Eberly
 - see above
- Terminal Maintenance Marinko
 - Lightning Strike on gates w/substantial damage
 - quote of \$4.3K to repair 3 controllers and keypads
 - Surge Suppressors did not work on west side gates.
 - We may need to upgrade our surge suppression systems
 - Going to get a couple more bids
 - Roofing leak
 - Temp fix no longer working
 - Inspection found additional leaks on the car side
 - Remediate bid @ \$1.7K
 - Repair approved
 - Door Issue
 - hydraulics are shot - doors slam shut
 - quote of \$2.9K to repair & adjust doors- “make it like new”

- Motion to approve the expenditure
 - Motion: Chatham
 - Second: Mammen
 - Approved - Yes
 - Carpet behind counter filthy
 - \$400 to clean it - done
 - Tile - Line service area
 - Tile aging
 - Repair is \$1.2K (limited to replacing bad tiles)
 - Repair approved.
 - Security System
 - ADP - estimate \$30K to install new system
 - Telenet - \$2K to replace inop cameras and other monitors atr \$200 each
 - Motion to accept the \$2,084 quote
 - Motion: Mammen
 - Second: Chatham
 - Approved - Yes
 - New airport signs & road work repair completed and much improved
 - Christmas lighting request by Keena approx \$375 John approved purchase
 - Airport Xmas celebration Dec 13 @ 11 AM
- Committee Reports:
 - Chairman's Report Hall
 - Airport Facilities Marinko
 - Noise Abatement Marinko
 - Lease Marinko
 - Airport Users' Group Lawrence
 - Reported by Mammen
 - A/C to A/C incident reported by Lawrence on active runway
 - Investigating ground communication limitations
 - Radios working as expected
 - Governance Thomas
 - Social Event - Members w/Spouses - provide Quentin feedback
 - Nominations for leadership next month
 - Draft update of bylaws - requesting feedback from board members
 - GAA Meeting

- Mammen represented CCAA
- Lead Edge Design Group GAA Sponsor

Treasurer Report:

Davis

Reports shared by Davis via email and available in CCAA portal

Hall reported the RW Widening Contract with DOT executed.

Airport Operations:

- FBO Report

Garland

- Garland requested ramp area drawings for planning & development purposes
 - Ownership of drawings in question
 - Much discussion, no resolution
- Prather is interested in east side hanger
- October Fuel Sales - 63,000 gallons sold w/56,000 Jet A

Announcements: Next Meeting: 5:00 PM – December 4, 2023 - Terminal Building

Adjourn 7:07 PM

Hall

Motion Thomas

Second: Chatham

Approved Yes